



Republic of the Philippines  
SOUTHERN LUZON STATE UNIVERSITY  
Lucban, Quezon  
(042) 540-6519

### NOTICE TO PROCEED

ARTJOHNLEY ENTERPRISES  
Quezon, City

Sir/Madam,

The attached Purchase Order No. 2024-12-0820 are already approved so NOTICE is given to ARTJOHNLEY ENTERPRISES for the purchase of laptop (consolidated) 2nd Batch requested by M. Zabella - PROCUREMENT with PR No. 2024-11-2222. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK L. VILLA, DT  
University President

JAN 06 2025

I acknowledge receipt of this Notice on:

Name of the Representative of the Bidder: ARTJOHNLEY ENTERPRISES

Authorized Signature:

A handwritten signature in black ink, appearing to read "Artjohnley".



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SOUTHERN LUZON STATE UNIVERSITY  
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### NOTICE TO PROCEED

ARTJOHINLEY ENTERPRISES  
Quezon, City

Sir/Madam,

The attached Purchase Order No. 2024-12-0821 are already approved so NOTICE is given to ARTJOHINLEY ENTERPRISES for the purchase of laptop (consolidated) 2nd Batch LABORATORY SCHOOL requested by M. Zabella - PROCUREMENT with PR No. 2024-11-2222. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DT  
University President

I acknowledge receipt of this Notice on: JAN 06 2025

Name of the Representative of the Bidder: ARTJOHINLEY ENTERPRISES

Authorized Signature: M. Zabella